

# Chapel Hill Preschool – Application for Financial Assistance

**Objective:** Through the establishment of its Financial Assistance Program, Chapel Hill Preschool seeks to offer a quality, Christ-centered education to those students from whom the cost would otherwise be prohibitive.

**Criteria:** The applicant must demonstrate a clear need for assistance as revealed by a net available income level insufficient to support payment of the tuition and curriculum fees. Preference will be given to families with students currently enrolled in the Preschool. In order for each family to have a financial commitment to their child’s education at Chapel Hill, full assistance will not be provided.

**Non-Discrimination Policy:** Chapel Hill Preschool does not discriminate on the basis of race, color, national or ethnic origin in its educational programs or activities.

Father/Stepfather/Guardian \_\_\_\_\_ Phone \_\_\_\_\_

Mother/Stepmother/Guardian \_\_\_\_\_ Phone \_\_\_\_\_

1<sup>st</sup> Child’s Name \_\_\_\_\_ Class \_\_\_\_\_

2<sup>nd</sup> Child’s Name \_\_\_\_\_ Class \_\_\_\_\_

Number of years your family has been involved with Chapel Hill Preschool \_\_\_\_\_

Did you receive financial assistance last year? \_\_\_\_\_

**Confidentiality Agreement:** We (I) understand that a receipt of financial assistance is to remain strictly confidential between the Financial Assistance committee and the recipient. In the event we are (I am) provided with financial assistance, we (I) agree to honor this pledge of confidentiality. We (I) further understand that our (my) failure to do so may impact our (my) eligibility for further assistance.

**Parent/Guardian Certification:** We (I) certify under penalty of perjury under the laws of the State of Washington that the information on this application is true and correct and represents our (my) financial status. We (I) understand that all financial information is subject to verification which may include but is not limited to: credit checks and contacting our (my) employer, mortgage company, church, etc. We (I) understand that if any information in the application is found to be materially false, we (I) may be required to return all or part of any financial assistance that is provided by Chapel Hill Preschool. In accordance with IRA regulations, we (I) understand this application will be kept on file at Chapel Hill Preschool for a period of three years.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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## Summary

<b>Total income</b>	_____
(+) <b>Other income</b> sources **	_____
<b>(-) Minus:</b>	
Savings	_____
Giving	_____
Housing	_____
Food	_____
Utilities	_____
Transportation	_____
Insurance	_____
Other Expenses	_____
Debt	_____
<b>= Total Available for Tuition</b>	_____

*\*\* Disclose any other funds available for living expenses and tuition, including assistance from grandparents, relatives, friends, etc.*

### Further Narrative Explanation

Please describe your family circumstances and why you are applying for financial assistance.

## Monthly Income and Expense Report Worksheet

Name (s) \_\_\_\_\_

**INCOME**

Monthly Take Home Pay #1\* \_\_\_\_\_  
 Monthly Take Home Pay #1\* \_\_\_\_\_  
 Child Support \_\_\_\_\_  
 Other Income (List) \_\_\_\_\_

**SAVINGS**

Emergency Fund \_\_\_\_\_  
 General \_\_\_\_\_

**EXPENSES**

***Giving***

Tithes/offerings to church \_\_\_\_\_  
 Other giving \_\_\_\_\_

***Housing***

Rent/Mortgage \_\_\_\_\_  
 Real Estate Taxes \_\_\_\_\_  
 Repairs/Maintenance \_\_\_\_\_

***Food***

Groceries \_\_\_\_\_  
 Dining Out \_\_\_\_\_

***Utilities***

Electric/Gas \_\_\_\_\_  
 Water \_\_\_\_\_  
 Sanitation \_\_\_\_\_  
 Phone – home \_\_\_\_\_  
 Phone – mobile \_\_\_\_\_  
 Internet \_\_\_\_\_  
 Television \_\_\_\_\_

***Transportation***

Repairs \_\_\_\_\_  
 License & Taxes \_\_\_\_\_  
 Tolls \_\_\_\_\_

**EXPENSES**

***Insurance***

Medical \_\_\_\_\_  
 Auto \_\_\_\_\_  
 Home \_\_\_\_\_  
 Life \_\_\_\_\_  
 Disability \_\_\_\_\_  
 Other \_\_\_\_\_

***Other Expenses***

Medical/Dental \_\_\_\_\_  
 Childcare \_\_\_\_\_  
 Other school tuition \_\_\_\_\_  
 Entertainment \_\_\_\_\_  
 Child Support/Alimony \_\_\_\_\_  
 Gifts \_\_\_\_\_  
 Pets \_\_\_\_\_  
 Vacation \_\_\_\_\_  
 Clothing \_\_\_\_\_  
 Personal items \_\_\_\_\_  
 Other (list) \_\_\_\_\_  
 Other (list) \_\_\_\_\_

***Debt***

Car Payment #1 \_\_\_\_\_  
 Car Payment #2 \_\_\_\_\_  
 Credit Cards \_\_\_\_\_  
 Student Loans \_\_\_\_\_  
 Other (list) \_\_\_\_\_

\* Net Take Home Pay = Gross pay minus federal taxes, FICA and Medicare taxes